



## Sierra Valley Preserve Land Steward Job Description

*Deadline to apply is January 3, 2024.*

**POSITION:** Sierra Valley Preserve Land Steward

**COMPENSATION:** \$20/hr. - 26.50/hr.

**EMPLOYMENT CLASSIFICATION:** Full-time hourly position, Non-exempt

**TO APPLY:** Please send the following to Keegin Lee at [klee@fslt.org](mailto:klee@fslt.org):

- An updated resume
- A cover letter (1-page max): an opportunity to share more about your background/experience and why you think you're a good fit for this role.

### **POSITION SUMMARY:**

Feather River Land Trust (FRLT)'s Land Stewardship Program is responsible for the management, monitoring, and restoration of lands and waters that FRLT has protected. The land stewardship program works on our conserved lands to maintain, restore, and enhance the overall health of the land, and other publicly important conservation values like public access, historic buildings, and cultural resources.

The Sierra Valley Preserve Land Steward works directly with and is supervised by the Sierra Valley Preserve Manager to implement land stewardship activities within the Eastern Region (Sierra Valley) to ensure the conservation of the Sierra Valley Preserve and other protected lands as needed.

This position presents an opportunity to play an active role in caring for the Sierra Valley Preserve, a 2,586-acre public nature preserve that is home to rich wildlife habitat and dynamic wetland channels. FRLT is working with partners to create a hub for nature-based recreation at the Preserve; there are already nearly 3 miles of interpretive trails, and additional recreation facilities are under construction. These will include wildlife viewing platforms and a nature center, scheduled to open in 2024.

### **DUTIES:**

#### *Maintenance and operation of Sierra Valley Preserve (60%)*

- Property patrol and routine completion of patrol logs
- General clean up on Sierra Valley Preserve and Learning Landscapes outdoor classrooms within the eastern region

- Maintain tools and equipment in safe, operating condition
- Inspection, maintenance, and cleaning of buildings/structures (includes the Nature Center, restrooms and Shop), inside and out
- Document public uses and issues encountered on FRLT preserves
- Inspection, maintenance, and cleaning of buildings/structures (includes the Nature Center, restrooms, and Shop), inside and out
- Attend staff meetings and trainings; participate in coordination meetings with the rest of the Stewardship department
- Assist with daily opening (sunrise) and closing (sundown) of public access areas
- Respectfully engage with visitors at the Sierra Valley Preserve and support FRLT events as requested, which includes engaging with donors, partners, and the general public
- **Respond to incidents involving FRLT lands during regular business hours, after hours and on weekends**

*Assist with Stewardship & Recreation projects (30%)*

- Assist in the implementation of land stewardship activities on FRLT preserves including mowing, weed whacking, painting, staining, and repair to fences and structures on the preserve
- Assist in habitat restoration and vegetation management activities including weed eradication, burning, revegetation, landform modification, and installation of erosion control measures
- Prepare project summaries and post-project documentation
- Build and maintain trails, boardwalks, and other outdoor education structures (outdoor classrooms)
- Assist with livestock operations and grazing activities including rangeland monitoring
- Ensure site safety including performing pre-event inspections, tail-gate safety briefings, and halting activities if safety concerns are encountered
- Respectfully engage with visitors at the Sierra Valley Preserve and support FRLT events as requested, which includes engaging with donors, partners, and the general public

*Assist with monitoring & data collection (10%)*

- Data processing, including the use of GPS, trail/game cameras, tablets, computers, and digital cameras
- Filing data into appropriate folders of the FRLT cloud database

**DESIRED QUALIFICATIONS & ABILITIES:**

The skills and attributes listed are guidelines. Your education and work experience (both paid and volunteer) and life experience all contribute to your skills and competencies. If you meet 75% of the qualifications listed, we encourage you to apply.

- Two years work experience in land management, construction, or natural resources field
- Ability to perform physically demanding work in outdoor settings for multiple days in a row
- Ability to work both in a team and independently

- Valid driver's license and clean driving record
- Ability to operate power equipment (e.g. tractor, string trimmers, push mowers, ride on mowers, side-by-sides, other equipment)
- Experience towing a trailer
- Small engine maintenance and repair
- Excellent written and verbal communication skills
- Tactful in communications with the public
- Familiarity with GPS devices (Garmin, Avenza)
- Familiarity with Microsoft Office Suite, competence using computers (email, word processing, file organization) and comfort working within cloud-based systems
- Some education in environmental studies or natural resources management is helpful but not required.

#### **CONDITIONS OF EMPLOYMENT:**

- Start Date: February 2024
- Location: Sierra Valley Preserve in Beckwourth, CA.
- Employment Classification: Non-Exempt hourly position, pay commensurate with experience and based upon comparable salaries within the field for this position. This is not a remote work position. Employees are expected to work at the assigned duty station five days per week.
- Hours: 40 hours per week; Monday-Friday
- Benefits: after a 90-day introductory period, the employee will be eligible for all FRLT benefits, including Medical/Dental/Vision Insurance (50% premium covered by FRLT), SIMPLE IRA (3% matching), paid time for personal wellness (weekly), and Paid Time Off (PTO).